



Local Advisory Committee

Draft Meeting Agenda

July 12, 2022

Time: 1:30 to 3:00 pm

Chair: Cheryl Weber, First Chair

Janet Nutt, Second Chair

Location: Virtual

To join from PC or mobile device click the following link: [LAC Monthly Meeting Link](#)

To join by phone dial:

1 312 626 6799

1 929 205 6099

1 301 715 8592 1

346 248 7799 1

669 900 6833

1 253 215 8782

Webinar ID: 941 2045 1000

Agenda Item	
1. CALL TO ORDER AND OPENING ITEMS	
1.1 General Announcements and Introductions	
1.2 Review and Approval of Agenda	Chair
1.3 Review and Approval of May and June Meeting Summary	Chair
1.4 Public Comment	3 minutes per Speaker
2. POLICY FEEDBACK TO BOARD	
2.1 Board Report	Mozak
2.2 LAC Executive Terms Limits	Chair
2.3 LAC Board Feedback	Chair
2.4 YTC Update	
3. OPERATIONAL FEEDBACK TO STAFF	
3.1 Paratransit Update	Williams
3.2 Fixed Route update	Bowlin
3.3 Customer Service Update	Hargrave
4. CLOSING ITEMS	
4.1 Public Comment and Staff Response	3 minutes per speaker

4.2 Action Item Recap and Topics for Next Agenda	Chair
4.3 Adjourn	

Local Advisory Committee

Draft Meeting Summary

June 14, 2022

Time: 1:30 to 3:00 pm

Chair: Cheryl Weber, First Chair

Members: Clark Charnetski
Larry Keeler
Andrea Henry
Stephen McNutt
Elizabeth Aldridge
Deb Poster
Jody Slowins

AAATA Staff: Robert Williams, Manager, Mobility Services
Tracy Byrd, Travel Trainer
Bryan Smith, Deputy CEO, Operations
Kevin Zelazny, Administrative Assistant, Operations
Latonya Hargrave, Customer Service Officer

Guests: Kathleen Mozak, AAATA Board of Directors Representative
Moe Nagpal, General Manager, MV Transit
Robert Pawlowski, Wayne County Resident

Agenda Item

1. CALL TO ORDER AND OPENING ITEMS

1.1 General Announcements and Introductions

Ms. Mozak suggested another LAC member run the meeting due to Chairperson Weber's technical difficulties and CO-Chairperson Nutt's absence. Ms. Henry volunteered to run the meeting. Ms. Henry called the Meeting to order at 1:50 pm
Mr. Charnetski informed the group that the City of Ann Arbor Transportation Commission will hold its monthly meeting, Wednesday June 22 at 7:30pm.

1.2 Review and Approval of Agenda

Ms. Slowins moved to approve the agenda as presented. Mr. Keeler seconded the motion. The agenda was approved with minor corrections.

1.3 Review and Approval of May Meeting Minutes

Ms. Slowins suggested tabling the approval of the May minutes to the July meeting due to missing summaries on items 3.1 thru 3.3. Suggestion was moved by Mr. Charnetski. and seconded by Mr. Keeler. Motion was approved

1.4 Public Comment

There was no public comment at this time.

2. POLICY FEEDBACK TO BOARD

2.1 Board Liaison Report

Ms. Mozak reported that the Board of Directors met at the Ann Arbor downtown district library on May 19th at 6:30. Ms. Mozak reported that the monitoring task force gave a report on how to better enhance surveys for board feedback to the CEO. The board also reviewed governance policy 3.0 thru 3.8. The board also head the Q2 financial report and the Q2 service report. The Board also was presented with the long-range plan update. Next board meeting will be in person on June 16th at 6:30pm at the downtown Ann Arbor District Library.

2.2 LAC Executive Term Limits

Mr. Charnetski suggested to table the discussion until chairperson Weber was able to successfully log into the meeting. Chairperson was able to be heard later in the meeting and tasked the LAC with reviewing the LAC application and updated term limits for next meeting.

3. OPERATIONAL FEEDBACK TO STAFF

3.1 Paratransit Service Update

Mr. Williams gave a brief update about the Paratransit service. Noting that A-ride service ran at 96% on-time performance for the month of May. With ridership of 5798 trips. Mr. Williams thanked the LAC and Ms. Mozak for assistance with the MENLO Quantum wheelchair observations. Mr. Charnetski inquired about staffing at MV.

3.2 Fixed Route Update

Mr. Smith asked to table report until July. Mr. Smith did mention service restoration to ensure close to full service by the end of summer. Ms. Slowins and Mr. Charnetski inquired about staffing at TheRide

3.3 Customer Service update

Ms. Hargrave noted the MV had 0 valid complaints for the month of May, MV also had 6 compliments. Ms. Hargrave also stated that there were 0 fixed route complaints for the month of May, as well as 4 compliments.

4. CLOSING ITEMS

4.1 Public Comment and Staff Response

Mr. Pawlowski complimented TheRide's overall services and suggested not responding to fraudulent complaints. Mr. Pawlowski mentioned forming a group to campaign for the upcoming August Millage. Ms. Aldridge and Mr. Keeler inquired about GoldRide Service.

4.2 Action Item Recap and Topics for Next Agenda

Suggested items for the next agenda,

- Operational Feedback
- Board Report
- Approval of May meeting minutes
- LAC Executive term limits
- LAC board feedback

4.3 Adjourn

Mr. Charnetski moved to adjourn. Mr. Keeler Seconded. The meeting was adjourned at 2:36pm

Respectfully Submitted: AAATA Staff

Local Advisory Committee

Draft Meeting Summary

May 10, 2022

Time: 1:30 to 3:00 pm

Chair: Cheryl Weber, First Chair, Janet Nutt, Second Chair

Members: Clark Charnetski
Janet Nutt
Larry Keeler
Andrea Henry
Stephen McNutt
Elizabeth Aldridge
Deb Poster
Jody Slowins
Rebecca Burke

AAATA Staff: Robert Williams, Acting Mobility Manager
Tracy Byrd, Travel Trainer
Rosa-Maria Njuki, Corporate Strategy Performance Officer
Bryan Smith, Deputy CEO, Operations
Kevin Zelazny, Administrative Assistant, Operations
Latonya Hargrave, Customer Service Officer

Guests: Kathleen Mozak, AAATA Board of Directors Representative
Moe Nagpal, General Manager, MV Transit
Robert Pawlowski, Wayne County Resident

Agenda Item

1. CALL TO ORDER AND OPENING ITEMS

1.1 General Announcements and Introductions

Chairperson Weber called the Meeting to order at 1:36 pm

Mr. Charnetski informed the group that the City of Ann Arbor Transportation Commission will hold its monthly meeting, Wednesday May 17th at 7:30pm.

1.2 Review and Approval of Agenda

Mr. Charnetski moved to approve the agenda as presented. Mr. Keeler seconded the motion. The agenda was approved with minor corrections.

1.3 Review and Approval of April Meeting Minutes

Chairperson Weber mentioned the correction of the position of Ms. Mozak's name on the list of attendees. Mr. Charnetski moved to approve the minutes. Mr. Keeler seconded. Motioned was approved with corrections made

1.4 Public Comment

Mr. Charnetski mentioned the outdated sign on 5th street near Depot Ave. Ms. Aldridge mentioned re-visiting TheRide's current Mask policy given the current spike in COVID cases.

2. POLICY FEEDBACK TO BOARD

2.1 Board Liaison Report

Ms. Mozak reported that the Board of Directors met at the Ann Arbor downtown district library on April 21st at 6:30. Ms. Mozak reported that the board was updated by AAATA Staff on Monitoring Policy 2.1 Treatment of the Traveling Public. The Board also re-visited Monitoring Policy 2.4 Cash and Investments, which was approved and deemed compliant. The Board also was presented with the long-range plan update. The Board also heard more about the millage proposal and approved the ballot language. The Board further discussed a monitoring task force. The Board also heard the CEO report, which included modifications to fixed route buses to be equipped with pull cords. Next Board Meeting will be in person on May 19th at 6:30pm at the downtown Ann Arbor District Library.

3. OPERATIONAL FEEDBACK TO STAFF

3.1 Paratransit Service Update

Mr. Smith mentioned that Ms. Fickau stepped down as Mobility Manager, and Mr. Williams stepped in as Acting Mobility Manager. Mr. Williams reported 5920 trips for A-ride with an Ontime performance of 96%. The GoldRide Data was not yet available.

3.2 Fixed Route Update

Mr. Smith reported that fixed route was still operating at a reduced service level due to staffing shortages. TheRide was actively recruiting new drivers and was currently training a new class of drivers.

3.3 Customer Service update

Mr. Smith reported that Customer complaints for A-ride had increased in April. MV was working on mitigation efforts as well as continued training to reduce complaints. Mr. Smith also mentioned an increase in Fixed Route complaints for the month of April.

4. CLOSING ITEMS

4.1 Public Comment and Staff Response

Mr. Pawlowski mentioned possible recruiting options for drivers.

4.2 Action Item Recap and Topics for Next Agenda

Suggested items for the next agenda,

- Operational Feedback
- Board Report

- July LAC Meeting

4.3 Adjourn

Mr. Keeler moved to adjourn. The meeting was adjourned at 2:48pm

Respectfully Submitted: AAATA Staff