



## Local Advisory Committee

Meeting Agenda  
November 8, 2022

**Time:** 1:30 to 3:00 pm

**Chair:** Cheryl Weber, First Chair  
Andrea Henry, Second Chair

**Location:** Virtual

To join from PC or mobile device click the following link: [LAC Monthly Meeting Link](#)

**To join by phone dial:**

1 312 626 6799

1 929 205 6099

1 301 715 8592 1

346 248 7799 1

669 900 6833

1 253 215 8782

**Webinar ID:** 941 2045 1000

Agenda Item	
<b>1. CALL ORDER AND OPENING ITEMS</b>	
1.1 General Announcements and Introductions	
1.2 Review and Approval of Agenda	Chair
1.3 Review and Approval of October Meeting Summary	Chair
1.4 Public Comment	3 minutes per Speaker
<b>2. POLICY FEEDBACK TO BOARD</b>	
2.1 Board Report	Mozak
2.2 Board Monitoring 2.1 Update	Chair
2.3 Board Ends Report	Chair
<b>3. OPERATIONAL FEEDBACK TO STAFF</b>	
3.1 Paratransit Update	Williams
3.2 Fixed Route update	Washington
3.3 Customer Service Update	Hargrave
<b>4. CLOSING ITEMS</b>	
4.1 Public Comment and Staff Response	3 minutes per speaker
4.2 Action Item Recap and Topics for Next Agenda	Chair
4.3 Adjourn	

# Local Advisory Committee

Draft Meeting Summary

November 8, 2022

**Time:** 1:30 to 3:00 pm

**Chair:** Andrea Henry Co-Chair

**Members:** Clark Charnetski  
Larry Keeler  
Elizabeth Aldridge  
Jody Slowins  
Rebecca Burke

**AAATA Staff:** Janessa Freeman, Supervisor of Call Taking and Paratransit Scheduling  
Tracy Byrd, Mobility services Coordinator  
Forest Yang, Interim Deputy CEO, Operations  
Robert Williams, Manager, Mobility Services  
Leo Pittman, Assistant Manager of Bus Operations  
Yvette Washington, Manager, bus Operations

**Guests:** Kathleen Mozak, AAATA Board of Directors Representative  
Eddie Hemp Jr., Interim General Manager, MV Transit  
Robert Pawlowski, Wayne County Resident

## Agenda Item

### 1. CALL TO ORDER AND OPENING ITEMS

#### 1.1 General Announcements and Introductions

Co-Chairperson Henry called the Meeting to order at 1:35 pm.

Mr. Charnetski informed the group that the City of Ann Arbor Transportation Commission will hold its monthly meeting on Wednesday November 16, 2022.

#### 1.2 Review and Approval of Agenda

Ms. Mozak Noted to Co-Chair Weber that there was not enough staff in attendance to vote on the agenda. the LAC agreed to table the vote of the agenda

#### 1.3 Review and Approval of September Meeting Minutes

Ms. Burke moved to approve the minutes as presented. Ms. Slowins seconded. Minutes were approved.

#### 1.4 Public Comment

Mr. Charnetski mentioned meeting Lilliane Webb at the Ann Arbor Green Fair. He also requested an Organizational Chart for TheRide.

### 2. POLICY FEEDBACK TO BOARD

## **2.1 Board Liaison Report**

Ms. Mozak Mentioned that to change the spelling of the first name for the new board member from Sydney to Simi. Ms. Mozak mentioned that the board meeting was held n October 20<sup>th</sup>. Ms. Mozak also mentioned welcomed new board member Chris Allen, who replaced Roger Hewitt. The board received board education on policy development from rose Mercier. The board created an Ownership linkage task force. The board approved The Policy monitoring task force development of a new form for monitoring the CEO monitoring reports. The board listened to policy 2.8 CEO emergency succession, which was ruled compliant. The board also heard policy 2.1.1 construction, which was deemed compliant but with items that needed correction. The board heard the FTA triennial review form DCEO Dina Reed. The board retreat was on October 25<sup>th</sup>. The board heard the propulsion study and gave feedback. Ms. Mozak mentioned a public input on the propulsion study on November 15<sup>th</sup>. The board listened to Doug Tisdale regarding local advocacy in relation to ownership linkage. The next board meeting will be Thursday November 17<sup>th</sup> at 6:30 pm at the Ann Arbor District Library.

## **2.2 Board Monitoring 2.1 Report**

Co-Chair Henry noted that the LAC report on Board monitoring 2.1 had to be tabled due Chairperson weber not being present at the meeting.

## **2.3 Board Ends Report**

Co-Chair Henry asked to table this item and asked Mr. Williams to move on to the Paratransit update.

## **3. OPERATIONAL FEEDBACK TO STAFF**

### **3.1 Paratransit Service Update**

Mr. Williams 6604 A ride trip for the month of October. With an on-time performance of 96%. Mr. Williams also mentioned the posting of 2 additional call center staff to prepare for staffing the YTC for call center staff. Mr. Charnetski inquired about the progress of previous shared ride complaints.

### **3.2 Fixed Route Update**

Ms. Washington mentioned the staffing issues that continue. However, there are new classes starting in November. Ms. Washington also mentioned the retiring of drivers as well. Mr. Charnetski inquired about maintain service despite staffing challenges.

### **3.3 Customer Service update**

Mrs. Hargrave mentioned 1 valid complaint for fixed route for the month of October and 6 compliments. Mrs. Hargrave also mentioned that there was 1 valid complaint for A-ride for the month of October and 23 compliments. Mr. Williams Commended the staff at MV for such a high number of compliments.

## **4. CLOSING ITEMS**

#### **4.1 Public Comment and Staff Response**

Mr. Charnetski asked if it's possible to cover the Board Monitoring 2.1 report. Ms. Henry stated that she did not have the feedback material to discuss as it was with Chairperson Weber. Mr. Pawlowski inquired about alternative options from TheRide on hiring to help with staffing. Mr. Charnetski inquired about D2A2. Mr. Keeler thanked the staff for assistance on updating his client record.

#### **4.2 Action Item Recap and Topics for Next Agenda**

Suggested items for the next agenda.  
Board monitoring 2.1 update  
Board ends report  
Approval of November Agenda  
Approval of October and November Minutes

#### **4.3 Adjourn**

The meeting was adjourned at 2:15 pm.

Respectfully Submitted: AAATA Staff