

## Board of Director’s Meeting Minutes

**Meeting Date/Time:** October 19, 2023 - 6:30 – 9:00pm

**Members:** Kathleen Mozak (Chair), Mike Allemang (Treasurer), Jesse Miller (Secretary), Simi Barr, Susan Pollay, Kyra Sims

**Location:** Ann Arbor District Library (4<sup>th</sup> Floor)  
Virtual attendance available via Zoom

Chairwoman Mozak called the meeting to order at 6:30pm

<b>Agenda Item</b>
<b>1. OPENING ITEMS</b>
<p><b>1.1 Approve Agenda</b></p> <p>Mr. Miller motioned to approve the agenda, seconded by Mr. Allemang.</p> <p>All in favor of approving the updated agenda:</p> <p style="padding-left: 40px;">Mr. Mike Allemang: Yes Mr. Simi Barr: Yes Mr. Jesse Miller: Yes Ms. Susan Pollay: Yes Ms. Kyra Sims: Yes Chairwoman Kathleen Mozak: Yes</p> <p>The approval of the updated agenda passed unanimously.</p> <p><b>1.2 Public Comment</b></p> <p>Jim Mogensen noted the meeting had a wide range of topics to be discussed and how they will impact the agency. He asked the organization to consider how the decisions they are considering will impact those who need to use public transportation.</p> <p><b>1.3 General Announcements</b></p> <p>No general announcements.</p>
<b>2. CONSENT AGENDA</b>
<p><b>2.1 Board Meeting Minutes September 21, 2023</b></p> <p><b>2.2 Committee Meeting Summaries</b></p> <p><b>2.3 Title VI Program Approval</b></p>

Mr. Miller motioned to approve the Consent Agenda, seconded by Mr. Barr.

All in favor of approving the Consent Agenda:

Mr. Mike Allemang: Yes  
Mr. Simi Barr: Yes  
Mr. Jesse Miller: Yes  
Ms. Susan Pollay: Yes  
Ms. Kyra Sims: Yes  
Chairwoman Kathleen Mozak: Yes

The approval of the Consent Agenda passed unanimously.

### **3. OWNERSHIP LINKAGE**

#### **3.1 Open Dialogue Task Force Updates**

Chairwoman Mozak shared a brief update from Mr. Chang who was unable to attend the meeting. In the update it was noted that Mr. Carpenter had presented an operational update to the Ann Arbor City Council at their October 16<sup>th</sup> meeting as a part of a new bi-monthly update. The hope is to soon be able to provide a board perspective of updates at those meetings. Mr. Chang has contacted Mayor Brown of Ypsilanti and is working to schedule a meeting with her soon.

### **4. MONITORING**

#### **4.1 Monitoring Task Force Update**

Mr. Allemang shared that after the June monitoring report of Policy 2.7, the board requested the task force review the policy as it was noted that policy 2.7.2 was a duplicate of policy 2.5.3. The task force met in October and provided a recommendation for board consideration.

Mr. Allemang motioned to recommend that policy 2.7.2 be removed (for redundancy to policy 2.5.3) and that 2.7.2.1 be renumbered as 2.7.2, seconded by Ms. Sims.

All in favor of removing policy 2.7.2 and renumbering 2.7.2.1 as 2.7.2:

Mr. Mike Allemang: Yes  
Mr. Simi Barr: Yes  
Mr. Jesse Miller: Yes  
Ms. Susan Pollay: Yes  
Ms. Kyra Sims: Yes  
Chairwoman Kathleen Mozak: Yes

Motion to accept the removal of policy 2.7.2 and policy 2.7.2.1 renumbered as 2.7.2 passed unanimously.

Updates to the policy manual will be made.

After the vote Mr. Allemang also shared that at the October task force meeting, they discussed the proposal of Governance Coach Rose Mercier that policy 2.8 CEO Succession be incorporated into 2.4 Financial Planning and Budgeting and that Policy 2.4 be broadened to include all planning. The task force concluded that these two policies not be revised at this time. Instead, it recommended that these policies be considered by the Governance Committee, along with other policies, when they determine which 2-3 policies should receive a full review each year. This recommendation will be discussed at the next Governance Committee meeting along with the suggestion that the task force be concluded after 3 years of work.

## 5. POLICY

### 5.1 Construction Monitoring (2.10)

Mr. Carpenter shared an overview of the monitoring report for Construction (2.10) with a notation that little construction had taken place in the previous year. Mr. Miller provided input from the Service Committee meeting where a discussion took place on the CEO's suggestion of 2.10.4 – as no construction has taken place, the committee determined no changes should be made until a policy has been tested out. The Service Committee recommended the report be accepted as in compliance.

Mr. Allemang motioned to accept Construction Monitoring (2.10) as (A) Compliant, seconded by Ms. Sims.

All in favor of accepting Construction Monitoring (2.10) as (A) Compliant:

Mr. Mike Allemang: Yes  
Mr. Simi Barr: Yes  
Mr. Jesse Miller: Yes  
Ms. Susan Pollay: Yes  
Ms. Kyra Sims: Yes  
Chairwoman Kathleen Mozak: Yes

The motion to accept Construction Monitoring (2.10) as (A) Compliant, passed unanimously.

## 6. BOARD EDUCATION/DISCUSSION

## 7. OPERATIONAL UPDATES

### 7.1 Zero-Emissions Bus Recommendation

Mr. Carpenter introduced to the Board for their consideration his recommendation for zero emissions bus propulsion technology ([Board packet, pg. 48](#)). A complete presentation is available online to the public on the [Zero Emission Bus Initiative](#) page. He is recommending a 4-5 year pilot project for 2 hydrogen fuel-cell buses and if successful, Fleet will begin transitioning from diesel to hydrogen fuel-cell buses in 2030. Board discussion and public feedback will be through the end of the year with a January board decision. Grant preparation and submission deadline are March/April 2024 with October/November 2024 being the anticipated grant award. During his presentation he provided the pros/cons for battery electric vs. hydrogen buses for cost, range, impacts to fleet management, safety and storage, and a proposed transitional timeline.

Upon concluding his presentation, Mr. Carpenter fielded questions / comments from the Board.

Questions to be answered in more detail for next Board meeting:

- Has the organization looked at issuing bonds?
- Pilot cost breakdown – more details
- Transition plan if pilot project is successful
- Info on other systems who have successfully used battery and hydrogen
- Analysis on downstream carbon emissions for battery or hydrogen
- Pilot project projections for battery
- Info on battery disposal and environmental impacts
- Would there be Title VI equity and/or funding impacts if electric buses could only be used on shorter routes?

Discussions will continue at the November and December Board meetings.

## 7.2 CEO Report

Mr. Carpenter shared several highlights from the CEO Report – the planning contract for the Ypsilanti Transit Center has been signed and public engagement will begin soon about detailed planning for the millage services. He also thanked Mr. Brooks and his team for participating in the Bus Rodeo which had resumed after a hiatus of several years – MCO Kilo Coward had taken first place.

## 8. EMERGENT ITEMS

No emergent items.

## 9. CLOSING ITEMS

### 9.1 Action Item Recap

There were several board member questions during the ZEB recommendation presentation that were unable to be answered and/or required more robust details – Mr. Carpenter and staff will be working to provide thorough answers by the November Board meeting.

### 9.2 Topics for Next Meetings

- Treatment of the Traveling Public (2.1)
- Compensation & Benefits Monitoring (2.3)
- Zero-Emission Bus (Continued 2 of 4)

### 9.3 Public Comment

No public commenters.

### 9.4 Adjournment

Ms. Sims motioned to adjourn the meeting, seconded by Mr. Miller.

All in favor of adjourning the meeting:

- Mr. Mike Allemang: Yes
- Mr. Simi Barr: Yes
- Mr. Jesse Miller: Yes
- Ms. Susan Pollay: Yes
- Ms. Kyra Sims: Yes
- Chairwoman Kathleen Mozak: Yes

Chairwoman Mozak adjourned the meeting at 9:10 pm.

Respectfully Submitted by Deborah Holt