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## Local Advisory Committee

### Meeting Agenda (DRAFT)

March 11, 2025

**Time:** 1:00 to 2:30 pm

**Chair:** Andrea Henry, First Chair

**Location:** 2700 South Industrial Hwy Ann Arbor, MI 48104 (Board Room)

**To join from PC or mobile device click the following link:**

<https://theride.org.zoom.us/j/85998493998?pwd=YzczTEQ1WE10WVhRbnZtTGxNUxkzO9>

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1 312 626 6799

1 929 205 6099

1 301 715 8592 1

346 248 7799 1

669 900 6833

1 253 215 8782

**Webinar ID:** 941 2045 1000

Agenda Item	
<b>1. CALL ORDER AND OPENING ITEMS</b>	
1.1 General Announcements and Introductions	Chair
1.2 Review and Approval of Agenda	Chair
1.3 Review and Approval of September Meeting Summary	Chair
1.4 Public Comment	3 minutes per Speaker
<b>2. LAC Work Plan</b>	
2.1 Board report	Mozak
2.2 LAC Workplan Calendar	LAC
<b>3. OPERATIONAL FEEDBACK TO STAFF</b>	
3.1 Service Updates (Paratransit, Fixed Route, Customer Service)	Williams
4.1 Public Comment	3 minutes per speaker
4.2 Action Item Recap and Topics for Next Agenda	Chair
4.3 Adjourn	

## Local Advisory Committee

### Draft Meeting Summary

March 11, 2025

**Time:** 1:00 to 2:30 pm

**Chair:** Andrea Henry Chair

**Members:** Clark Charnetski  
Rebecca Burke  
Larry Keeler  
Stephen McNutt

**AAATA Staff:** Robert Williams, Manager, Mobility Services.  
Matt Carpenter, CEO  
Janessa Freeman, Mobility Services Supervisor

**Guests:**

Kathleen Mozak, Board Liaison and AAATA Board Chair  
Eddie Hemp, Operations Manager, MV

Agenda Item
<b>1. CALL TO ORDER AND OPENING ITEMS</b>
<b>1.1 General Introductions and Announcements</b> <p>. Mr. Keeler announced the Ann Arbor Commission on Disability issue will be on Community Network television (CTN) at 4:00pm on March 19<sup>th</sup>. Additionally, the Transportation Commission meeting will be held on Wednesday March 19<sup>th</sup> at 7:00pm on CTN as well. Mr. Charnetski mentioned that he will be attending the Smart Advisory Council meeting on March 21st.</p> <b>Review and Approval of Agenda</b> <p>Chairperson Henry noted a change to the month of the meeting summary. Mr. Charnetski moved to approve the agenda with noted changes. The agenda was approved with noted changes.</p> <b>Review and Approval of February Meeting Minutes</b> <p>Mr. Charnetski noted some grammatical errors. Mr. Charnetski moved to approve the minutes. February minutes were approved no changes.</p> <b>1.4 Public Comment</b> <p>No public comment at this time.</p>

## **2. POLICY FEEDBACK TO BOARD**

### **2.1 Board Liaison Report**

Ms. Mozak noted that the board meeting was held on February 20th. The ownership linkage task force met with Leadership of Ypsilanti City, Ypsilanti Township, and made plans to meet with Leadership of Ann Arbor in April. The board received the FY 2024 audit report, which was deemed a clean audit. The board reviewed policies 2.1.2 and 2.1.3. the board decided to remove 2.1.3 and update 2.1.2 to eliminate redundancy. listened to the Ends report, as well as finalized listening to the monitoring report from the CEO. The monitoring report was passed unanimously with the understanding that the board reviews the ends report every 5 years. The board received policy language change suggestion for 2.1.3, The board also reviewed their annual plan of work to highlight areas that they would like to receive more education on. Ms. Mozak reported that the next board meeting will be held on March 20th at 6:30pm at the Ann Arbor District library downtown.

### **2.2 LAC Workplan Calendar**

The LAC discussed their 2025 workplan calendar items. Mr. Carpenter gave a brief update on Federal funding

### **3.1 Service Update (Paratransit, Fixed Route, Customer Service)**

Mr. Williams reported 6827 A ride trips for the month of February. with an on-time performance of 97%. Mr. Williams mentioned 3 valid fixed route complaints in February and January, and 4 compliments in February. For A-ride there was 1 valid complaint in December and January. And there were 0 compliments in February. Mr. Williams mentioned that fixed route has a training class of 7 MCOs are currently performing in-service training and is on track to graduate March 21st. There is another class of 5 MCOs trainees that began training on March 4th.

#### **4.1 Public Comment and Staff Response**

Mr. White inquired about the possibility of extending Ypsilanti and Ann Arbor routes to the airports in Ann Arbor and Ypsilanti.

#### **4.2 Action Item Recap and Topics for Next Agenda**

Board report

Service updates

LAC Work Plan Calendar update

#### **4.3 Adjourn**

The meeting was adjourned at 1:34pm.

Respectfully Submitted; AAATA Staff