

## Board of Director's Meeting Minutes

**Meeting Date/Time:** April 17, 2025 - 6:30pm – 9:00pm

**Location:** Ann Arbor District Library (4<sup>th</sup> Floor)

**Members Present:** Kathleen Mozak (Chair), Mike Allemang (Treasurer), Jesse Miller (Secretary), Simi Barr, Rich Chang, Julie Grand, Susan Pollay, Kyra Sims, Georgia Valentine

**Members Absent:** Chris Allen (Excused)

Chairwoman Mozak called the meeting to order at 6:30pm

Agenda Item
<b>1. OPENING ITEMS</b>
<b>1.1 Approve Agenda</b> <p>Chairwoman Mozak requested 3 amendments to the agenda: the removal of agenda item 5.1 (due to no monitoring reports on the agenda) and the additions of 8.2 and 8.3.</p> <p>Mr. Chang motioned to approve the amended agenda, seconded by Ms. Grand.</p> <p>No discussion on the motion.</p> <p>All in favor of approving the amended agenda:</p> <p>Mr. Mike Allemang: Yes Mr. Simi Barr: Yes Mr. Rich Chang: Yes Ms. Julie Grand: Yes Mr. Jesse Miller: Yes Ms. Susan Pollay: Yes Ms. Kyra Sims: Yes Ms. Georgia Valentine: Yes Chairwoman Kathleen Mozak: Yes</p> <p>The motion to approve the amended agenda passed unanimously</p>
<b>1.2 Public Comment</b> <p>Robert Packard, a local transit user, shared his recent difficulty with an expired A-Ride card and the renewal process. He thanked staff for their assistance and requested the organization investigate implementing a reminder system for riders.</p> <p>Leesa Stanislovatis, the parent of an A-Ride user, shared the challenges her daughter has experienced with utilizing the service with frequently late pickups and missed rides. She requested a meeting to discuss specific incidents. Mr. Carpenter provided her with his email address to be in contact.</p>
<b>1.3 General Announcements</b> <p>Chairwoman Mozak shared that the Governance Committee had conversation about filling the position of Service Committee Chair for the remained of the fiscal year. They decided that Mr. Barr will be interim chair, and Mr. Chang will share duties as co-chair.</p>

## **2. CONSENT AGENDA**

### **2.1 Board Meeting Minutes March 20, 2025**

### **2.2 Committee Meeting Summaries**

Mr. Miller motioned to accept the Consent Agenda, seconded by Mr. Barr.

No discussion on the motion.

All in favor of accepting the Consent Agenda:

Mr. Mike Allemang: Yes

Mr. Simi Barr: Yes

Mr. Rich Chang: Yes

Ms. Julie Grand: Yes

Mr. Jesse Miller: Yes

Ms. Susan Pollay: Yes

Ms. Kyra Sims: Yes

Ms. Georgia Valentine: Yes

Chairwoman Kathleen Mozak: Yes

The motion to accept the Consent Agenda passed unanimously.

## **3. OWNERSHIP LINKAGE**

### **3.1 Ownership Linkage Task Force Updates**

Mr. Chang shared that the Planning/Innovation team has released the Service Standards Review and provided an online portal for a survey and public input at [therideengage.org](http://therideengage.org). He also shared of a recent meeting with City of Ann Arbor Mayor Taylor and that OLTF will be reaching out to council members involved in public transportation initiatives.

## **4. MONITORING**

## **5. POLICY DEVELOPMENT**

### **5.1 Policy Language Discussion (if needed)**

*Removed from the agenda*

## **6. BOARD EDUCATION / DISCUSSION**

### **6.1 On-Board Survey Results**

Dr. Hugh Clark presented an overview of the October 2024 Passenger Survey results from fixed-route rider feedback ([Board packet, page 15](#)). The survey is conducted every two years to gather trends in demographics, trip purposes and customer satisfaction.

Dr. Clark and Board members discussed the methodology of the survey, sampling demographics and noted there were areas of limitation within the survey related to more detailed data.

## 6.2 YTC Update

Ms. Gretchen Johnson provided an update on the Ypsilanti Transit Center project ([Board Packet, pg. 36](#)) which included recommended design and preliminary site plans. The cost estimate is around \$19 million, excluding land acquisition and includes sustainability features. She also outlined next steps with a community engagement period running through May 23<sup>rd</sup> and ongoing collaboration with the City of Ypsilanti and other stakeholders.

Ms. Johnson fielded questions related to plans for a multi-purpose room within the facility, and how cost per square foot had been estimated. She will continue to provide updates to the Board at each stage of the planning process.

## 6.3 Transit Funding Part I

Ms. Reed presented the 1<sup>st</sup> in a series of board educational topics related to public transit funding ([Board Packet, pg. 60](#)). She provided an overview of the funding system, funding sources, and the process for receiving Federal transit funding. She discussed the difference between reauthorization and annual appropriations and outlined types of funding available through formula and discretionary funding.

She discussed with Board members the impacts of EV's on fuel taxes and the importance of continued fiscal management in planning projects and saving funding for larger projects.

## 6.4 Economic Climate & Agency Implications

Mr. Carpenter and Mr. Pfeifer provided updates on federal policy and economic climate and implications for the agency ([Board packet, pg. 68](#)). They discussed broader economic climate impacts from tariffs, inflation and national debt with an emphasis on the importance of managing costs and inflation effects on the agency's budget. They also discussed the potential impact of deregulation and the continued importance of advocating for transportation funding with industry trade groups.

## 7. OPERATIONAL UPDATES

### 7.1 Legislative Updates

Mr. Pfeifer provided an update on the state funding package and the process of the developing state budget. He and staff continue to engage with state legislators and federal advocacy partners to ensure the agency's funding needs are met.

### 7.2 CEO Report

There was no Board discussion on the CEO report.

## 8. EMERGENT ITEMS

### 8.1 CEO Contract Update

Chairwoman Mozak shared that the Governance Committee is working with Mr. Carpenter on his 5-year contract which will be renewed at the end of May. The contract will be available for Board members review

## **8.2 Meeting Length**

Mr. Barr raised concerns about the length of Board meetings and suggested implementing measures to stick more precisely with the time limit. Board members provided input and ideas to better ensure the meetings don't exceed the time limit. One suggestion was to allocate time for each agenda item. Chairwoman Mozak agreed that the Governance Committee will discuss the recommendations and more thoroughly consider ways to manage meeting length more effectively.

## **8.3 Kyra Sims Appreciation / Recognition**

The Board expressed appreciation for Ms. Sims as she finishes her Board term at the end of the month. Members thanked her for her significant contributions since joining the Board in 2017. Ms. Sims thanked board members and staff for their support and mentorship and expressed her confidence in the board's ability to continue the agency's progress.

## **9. CLOSING ITEMS**

### **9.1 Action Item Recap**

- Add meeting length discussion to Governance Committee agenda
- Upload PPT presentations for agenda items 6.3 and 6.4 to the online board packet

### **9.2 Topics for Next Meeting**

Environmental Sustainability (2.11)

Governance Process Policies (3.5-3.8)

Q2 Financial Report

YTC Update

BTC Update

Future:

Determining Reasonableness

### **9.3 Public Comment**

No public commenters.

### **9.4 Adjournment**

Ms. Pollay motioned to adjourn the meeting, seconded by Ms. Sims.

There was no discussion on the motion.

All in favor of adjourning the meeting:

Mr. Mike Allemang: Yes  
Mr. Simi Barr: Yes  
Mr. Rich Chang: Yes  
Ms. Julie Grand: Yes  
Mr. Jesse Miller: Yes  
Ms. Susan Pollay: Yes  
Ms. Kyra Sims: Yes  
Ms. Georgia Valentine: Yes  
Chairwoman Kathleen Mozak: Yes

The motion to adjourn the meeting passed unanimously.

Chairwoman Mozak adjourned the meeting at 9:11 pm

Respectfully Submitted by Deborah Holt