

Board of Director's Meeting Minutes

Meeting Date/Time: November 20, 2025 - 6:00pm – 8:30pm

Location: Ann Arbor District Library (4th Floor - Virtual via Zoom)

Members Present: Kathleen Mozak (Chair), Mike Allemang (Treasurer), Jesse Miller (Secretary), Chris Allen, Simi Barr, Rich Chang, Julie Grand, Susan Pollay, Praveena Ramaswami, Georgia Valentine

Chairwoman Mozak called the meeting to order at 6:31pm

Agenda Item
1. OPENING ITEMS
1.1 Approve Agenda
No additions or changes noted to the agenda.
Ms. Grand motioned to approve the agenda, seconded by Mr. Miller.
No discussion on the motion.
All in favor of approving the agenda:
Mr. Mike Allemang: Yes
Mr. Chris Allen: Yes
Mr. Simi Barr: Yes
Mr. Rich Chang: Yes
Ms. Julie Grand: Yes
Mr. Jesse Miller: Yes
Ms. Susan Pollay: Yes
Ms. Praveena Ramaswami: Yes
Ms. Georgia Valentine: Yes
Chairwoman Kathleen Mozak: Yes
The motion to approve the agenda passed unanimously.
1.2 Public Comment
No public commenters.
1.3 General Announcements
Chairwoman provided a brief update on Audit Task Force – they met recently with auditors and will be meeting again in January to receive and review the audit report before it is presented to the entire Board.

2. CONSENT AGENDA

2.1 Board Meeting Minutes: October 16, 2025

2.2 Committee Meeting Summaries

2.3 Contract Award Authorization

Mr. Chang motioned to accept the Consent Agenda, seconded by Mr. Barr

No discussion on the motion.

All in favor of accepting the Consent Agenda:

Mr. Mike Allemang: Yes

Mr. Chris Allen: Yes

Mr. Simi Barr: Yes

Mr. Rich Chang: Yes

Ms. Julie Grand: Yes

Mr. Jesse Miller: Yes

Ms. Susan Pollay: Yes

Ms. Praveena Ramaswami: Yes

Ms. Georgia Valentine: Yes

Chairwoman Kathleen Mozak: Yes

The motion to accept the Consent Agenda passed unanimously.

3. OWNERSHIP LINKAGE

3.1 Ownership Linkage Task Force Updates

Mr. Chang shared that he is working on a summary of feedback from recent meetings with the City of Ann Arbor and Ypsilanti Township – those summaries will be shared with committee chairs.

4. MONITORING / DEVELOPMENT

4.1 Treatment of the Traveling Public (2.1)

Mr. Carpenter provided an overview of the Treatment of the Traveling Public monitoring report. The only area of non-compliance within the report was with policy 2.1.1. Projected targets for new bus stop pads were not completed in part due to federal staffing shortages which delayed required NEPA reviews. The setback postponed construction activities but the CEO noted the 8 remaining bus stop pads were scheduled to be completed by the end of November 2025. The Service Committee had reviewed the monitoring report at their November meeting and recommended the Board accept the report as (B).

Mr. Chang motioned to accept the monitoring report as *B) a reasonable interpretation for all policy items and that the evidence demonstrates compliance with the interpretations, except for the CEO's stated non-compliance with item(s) 2.11, which the Board acknowledges and accepts the proposed dates for compliance.is making reasonable progress towards compliance*, seconded by Mr. Allemang.

There was no discussion on the motion.

All in favor of accepting the Treatment of the Traveling Public (Policy 2.1) monitoring report as (B):

Mr. Mike Allemang: Yes
Mr. Chris Allen: Yes
Mr. Simi Barr: Yes
Mr. Rich Chang: Yes
Ms. Julie Grand: Yes
Mr. Jesse Miller: Yes
Ms. Susan Pollay: Yes
Ms. Praveena Ramaswami: Yes
Ms. Georgia Valentine: Yes
Chairwoman Kathleen Mozak: Yes

The motion to accept the Treatment of the Traveling Public (Policy 2.1) monitoring report as (B) passed unanimously.

5. POLICY

5.1 Policy Language Discussion (if needed)

No policy language discussion.

6. BOARD EDUCATION / DISCUSSION

6.1 Flex Ride Updates

After the FY2025 Q3 Service Report which identified areas of challenge with FlexRide services, the Service Committee requested staff provide additional information on the services. Mr. Barr shared that the Service Committee had received information from staff which outlined challenges and opportunities with increased ridership. Staff will be sharing a copy of the FlexRide presentation and will share updates when potential cancellation/no-show policies and booking changes are implemented in the future.

7. OPERATIONAL UPDATES

7.1 Downtown Ann Arbor – Construction Updates

Mr. Yang presented information on several multi-year downtown Ann Arbor construction projects that will significantly impact us operations at the Blake Transit Center. He outlined challenges with potential long-term service disruptions, the need for alternative bus hubs and impact on staff who operate out of the BTC. The planning department is also encountering challenges with finding suitable alternative locations for buses. Staff fielded Board questions related to budgetary impacts, construction site plans, utilizing shuttles to/from alternative bus hubs, impacts to YTC construction plans, and communication to riders. Mr. Yang will continue to provide updates in the coming months as planning is finalized.

7.2 FY2025 Q4 Financial Report

Ms. Reed shared an overview of the FY25 Q4 Financial Report and provided a preliminary look at the fiscal year-end with numbers to be finalized after the audit. While some end-of-year adjustments are still in progress, the organization is still operating within the planned budgeted operating expenses. She noted a projected \$5.6M favorable net variance – within that is \$1.5M in favorable operating revenue and \$4.1 in favorable operating expenses.

The higher revenues were due in part to local property tax revenues and wages/salaries/benefits were slightly lower than planned due to unfilled position and lower than expected insurance costs.

She noted that reserve balances are stable, and the operating reserve balance is being maintained slightly above the required reserve target.

She fielded several questions from Board members related to vacant positions, contract revenue and LBO funding.

7.3 Legislative Updates

Mr. Pfeifer provided legislative updates, including concerns about potential changes to transit funding at the federal level. He is involved in ongoing discussions with state representatives about transit infrastructure funding and the impact on local projects.

Board members and staff discussed the status of the Low-No Grant funding obligations status

7.4 CEO Report

Mr. Pfeifer shared that a social media recent video link had been included with the CEO report which was met with a positive reception.

8. EMERGENT ITEMS

9. CLOSING ITEMS

9.1 Action Item Recap

- Staff will forward the Service Committee FlexRide presentation to Board members
- Staff will send a reminder to confirm attendance for 12/4 Board Retreat
- Staff will forward an invitation for the annual holiday luncheon on 12/17

9.2 Topics for Next Meeting

Ends

FY2025 Q4 Service Report

State Funding

Closed Session: Labor Negotiations

Future:

UM-2050 (January), Policy 3.3.3.3 policy

language discussion

9.3 Public Comment

No public commenters.

9.4 Closed Session (Pursuant to 8(c) of OMA)

Chairwoman Mozak took a roll call vote to go into Closed Session pursuant to 8(c) of the Open Meetings Act, the closed session is for strategy connected with the negotiation of a collective bargaining agreement.

Vote to go into closed session (Yes/No response):

Mr. Mike Allemang: Yes
Mr. Chris Allen: Yes
Mr. Simi Barr: Yes
Mr. Rich Chang: Yes
Ms. Julie Grand: Yes
Mr. Jesse Miller: Yes
Ms. Susan Pollay: Yes
Ms. Praveena Ramaswami: Yes
Ms. Georgia Valentine: Yes
Chairwoman Kathleen Mozak: Yes

The Board unanimously voted to go into closed session at 7:25 pm.

Vote to go move out of closed session (Yes/No response):

Mr. Mike Allemang: Yes
Mr. Chris Allen: Yes
Mr. Simi Barr: Yes
Mr. Rich Chang: Yes
Ms. Julie Grand: Yes
Mr. Jesse Miller: Yes
Ms. Susan Pollay: Yes
Ms. Praveena Ramaswami: Yes
Ms. Georgia Valentine: Yes
Chairwoman Kathleen Mozak: Yes

The Board voted unanimously to move out of closed session at 9:00 pm.

9.5 Adjournment

Ms. Valentine motioned to adjourn the meeting, seconded by Ms. Ramaswami.

There was no discussion on the motion.

All in favor of adjourning the meeting:

Mr. Mike Allemang: Yes
Mr. Chris Allen: Yes
Mr. Simi Barr: Yes
Mr. Rich Chang: Yes
Ms. Julie Grand: Yes
Mr. Jesse Miller: Yes
Ms. Susan Pollay: Yes

Continued ...

Ms. Praveena Ramaswami: Yes

Ms. Georgia Valentine: Yes

Chairwoman Kathleen Mozak: Yes

The motion to adjourn the meeting passed unanimously.

Chairwoman Mozak adjourned the meeting at 9:01pm..

Respectfully Submitted by Deborah Holt

