

Ann Arbor Area Transportation Authority Board of Directors  
Meeting Minutes  
Thursday, January 18, 2018  
6:30 p.m.  
Ann Arbor District Library, 343 South Fifth Avenue, Ann Arbor, Michigan

Present: Mike Allemang, Gillian Gainsley, Sue Gott, Prashanth Gururaja,  
Larry Krieg, Eric Mahler (Chair), Kyra Sims

Chairman Eric Mahler called the meeting to order at 6:32 p.m.

1) Opening Items

a. Approve Agenda

Chairman Mahler requested striking item 5a (Governance Policy Monitoring: 3.5 Chair's Role) from the agenda. A motion was made by Ms. Gainsley to approve the agenda, as amended, seconded by Ms. Gott. On a voice vote, Chairman Mahler declared the motion carried.

b. Public Comment

Jim Mogensen commented on attending the WATS Policy Committee meeting, planning and geospatial demographic challenges. Mr. Mogensen commented on fuel pricing and transit ridership, and the impact of the fare structure on people in the disability community.

c. General Announcements

None.

2) Consent Items

Dr. Krieg moved approval of the Consent Items, seconded by Mr. Allemang. On a voice vote, Chairman Mahler declared the motion carried.

a. Approval of Minutes of December 21, 2017

b. MDOT Annual Application

Resolution 4/2018

RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE  
FOR FISCAL YEAR 2019 UNDER ACT 51 OF THE PUBLIC ACTS OF  
1951, AS AMENDED

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Ann Arbor Area Transportation Authority (AAATA)

established under Act 55 of 1955 to provide a local transportation program for the state fiscal year of 2019 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the AAATA, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and WHEREAS, the performance indicators for this agency have been reviewed and approved by the AAATA; and

WHEREAS, the AAATA, has reviewed and approved the proposed balanced budget and funding sources of estimated federal funds \$8,911,182, estimated state funds \$15,049,688, estimated local funds \$16,425,054, estimated fare box \$6,977,300, estimated other funds \$2,319,590, with total estimated expenses of \$49,682,814.

NOW THEREFORE, be it resolved that the AAATA hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and HEREBY, appoints Matthew Carpenter as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2019.

### 3) Policy Monitoring and Development

a. Board's Annual Plan of Work Item & Ends Policies  
No report.

#### b. Policy Monitoring and Committee Reports

1. Governance Committee: Retreat Planning; Board Code follow-up  
Chairman Mahler presented a revised draft agenda for the Board Retreat. Board members commented.

2. Finance Committee  
Mr. Allemang made a report on behalf of the Finance Committee; particularly: the Board Retreat, Millage Renewal, Policy Monitoring 2.3 Compensation and Benefits and Policy Recommendation 2.6 Investments.

##### a. Policy Recommendation 2.6 Investments

CFO John Metzinger summarized Policy 2.6 Investments.

A motion was made by Mr. Allemang to approve Resolution 5/2018 Adoption of Investment Policy and Related Changes to the Board Policy Manual, seconded by Dr. Krieg. On a voice vote, Chairman Mahler declared the motion carried.

Resolution 5/2018  
ADOPTION OF INVESTMENT POLICY AND  
RELATED CHANGES TO THE BOARD POLICY MANUAL

WHEREAS, the Ann Arbor Area Transportation Authority (AAATA) Board of Directors (Board) adopted its Policy Manual in June 2017 with *2.6 Investment Policy* to be added later, and

WHEREAS, Michigan State Law (PA 20 of 1943) requires public agencies to have a Board-approved investment policy and requires certain elements to be included;

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby adopts the “Investment Policy to Comply with Michigan PA 20 of 1943: Investment of Surplus Funds of Political Subdivisions (last rev. 1997),” and so orders it to be added to the Policy Manual under Appendix F.

BE IT ALSO RESOLVED, that the Board of Directors hereby adopts *Policy 2.6 Investments* and so orders its addition to the Policy Manual.

BE IT ALSO RESOLVED, that the Board of Directors hereby deletes Policy 2.5.6, due to its redundancy with Policy 2.6.

3. Service Committee

Ms. Gainsley made a report on behalf of the Service Committee; particularly: the Millage, Retreat Agenda, and discussion and input on Policy 2.1 Treatment of Riders, spurred by input on the policy shared by Dr. Krieg in advance of the Monitoring Report due in February.

c. Other Board Reports & Ownership Linkages

1. Local Advisory Council

Larry Keeler made a report on behalf of the Local Advisory Council; particularly: reappointed Executive Committee members, Paratransit Study, ARide Report Card, LAC Charge and Bylaws, and identifying tasks for the Planning Committee.

2. Washtenaw Area Transportation Study  
Dr. Krieg made a report on behalf of the Washtenaw Area Transportation Study Policy Committee; particularly: Annual Audit, 2045 Long Range Plan, Proposal to Repurpose Funds for Route Study. Board members commented on the Route Study. Forest Yang, Deputy CEO for Planning and Innovation, and Mr. Carpenter responded to questions. Dr. Krieg read the outcomes for the Route Study, and Mr. Yang described more fully the work to be completed.
3. Ann Arbor Transportation Commission  
No report.

4) Strategy and Operational Updates: CEO

a. CEO Report

Mr. Carpenter referred to the written CEO Report and reported verbally on the prospect of a federal government shutdown. Mr. Metzinger reported on the negligible impact a federal government shutdown would have on the agency.

Mr. Allemang added to the report commenting on news coverage on the new Ypsilanti Township Express service.

b. Millage Recommendation

Mr. Carpenter reported on services provided with the 2014 millage and the impending millage renewal; particularly, a recommendation to place an initiative on the August 2018 ballot at a rate of 0.7 mills. Board members commented on the recommendation and Mr. Carpenter responded to questions.

A motion was made by Ms. Gainsley to approve Resolution 6/2018 Language Development for Ballot Question, seconded by Dr. Krieg. On a voice vote, Chairman Mahler declared the motion carried.

Resolution 6/2018  
LANGUAGE DEVELOPMENT FOR BALLOT QUESTION

WHEREAS, the Ann Arbor Area Transportation Authority (AAATA) received voter support in 2014 for a 5-year, 0.7 mill property tax for the purpose of expanding public transit services, and

WHEREAS, the AAATA will soon have implemented all aspects of service identified as part of the 2014 plan, and

WHEREAS, the millage will expire naturally in May 2019, and  
WHEREAS, a rate of 0.7 mills will be needed in order to maintain transit services for another five years, and

WHEREAS, the Board wishes to submit a question to the voters on the ballot of August 7, 2018, and

WHEREAS, voters in the communities of the City of Ann Arbor, the City of Ypsilanti, and the Charter Township of Ypsilanti, will need to approve said question.

NOW, THEREFORE, BE IT RESOLVED that the Board of the Ann Arbor Area Transportation Authority directs the CEO to develop appropriate ballot language for the Board to consider and ultimately approve for submission to the voters.

c. Policy Monitoring: 2.3 Compensation and Benefits

Mr. Carpenter presented a draft Monitoring Report for Policy 2.3 Compensation and Benefits. No action was sought from the Board. Board members commented on the draft report, and Mr. Carpenter and Gwyn Newsome, Manager of Human Resources, responded to questions.

5) Board Development

a. Board Education

Chairman Mahler reported on plans to revise the Board Development section of the meeting agenda to place more emphasis on Board Education. Chairman Mahler requested that Board members suggest topics and speakers. Board members made suggestions; particularly:

- Role of transit in helping equalize opportunity within the County
- Ridership v Coverage
- Future development of large employers within the area
- New American Center for Mobility
- University of Michigan Transportation Research Institute
- Washtenaw Area Transportation Study

6) Emergent Business

There was no emergent business.

7) Closing Items

a. Topics for Next Meeting:

- Development of Campaign Work
- Monitoring Reports
- Board Education

b. Public Comment

David Diephuis commented on the return on investment of service increases from the 2014 millage and the 2018 millage renewal.

Jim Mogensen commented on density and benefits to the University of Michigan and DDA through services provided with millage funds. Mr. Mogensen commented on an autonomous vehicle conference at the Ford School of Public Policy.

Michelle Barney commented on providing information on AAATA services at public meetings and millage preparations. Ms. Barney commented on her experience using ARide service.

c. Board Assessment of Meeting

No discussion.

d. Adjournment

A motion was made by Ms. Gott, seconded Ms. Gainsley, that the meeting adjourn. On a voice vote, Chairman Mahler declared the motion carried. The meeting adjourned at 8:50 p.m.

Gillian Gainsley  
Secretary, AAATA Board of Directors

Approved February 15, 2018