

Ann Arbor Area Transportation Authority Board of Directors
Meeting Minutes

Thursday, May 17, 2018

6:30 p.m.

Ann Arbor District Library, 343 South Fifth Avenue, Ann Arbor, Michigan

Present: Mike Allemang, Eli Cooper, Gillian Gainsley (Acting Chair), Prashanth Gururaja, Roger Hewitt, Larry Krieg

Chairperson Gillian Gainsley called the meeting to order at 6:27 p.m.

1) Opening Items

1. Approve Agenda

Chairperson Gainsley asked if anyone would like to make changes to the agenda. Mr. Gururaja commented that he wanted to be clear that a resolution should be made to appoint someone to the Transportation Commission. Chairperson Gainsley made a motion to keep it in the Consent Agenda but since no motion is written, make a motion to appoint Kyra Sims. Mr. Gururaja agreed.

Chairperson Gainsley suggested BikeShare be moved from the Consent Agenda so our Director can provide more information on its actual impact on the budget.

Chairperson Gainsley made a motion that Board Development 5.1.1 be moved to above Ends Policy discussion to 3.1.1, doing Board Education before Ends because ridership vs. coverage is relevant to that discussion. Mr. Hewitt supported the motion. On a voice vote Chairperson Gainsley declared the motion carried.

2. Appoint Acting Secretary

Chairperson Gainsley appointed Dr. Krieg Acting Secretary.

3. Public Comment

Michelle Barney commented on improved services and requested more "Promises Kept" flyers to pass out. Chairperson Gainsley offered to follow up with Ms. Barney on a couple of her comments after the meeting.

4. General Announcements

Dr. Krieg reported on groups and events in the Detroit area connected with mobility issues. He provided names of groups and dates of events which he recommended attending.

Mr. Carpenter reported that the request from a member of the public at last month's Board Meeting to put up stickers in the restrooms regarding human traffickers has been met.

2) Consent Items

Mr. Cooper made a motion to approve 2 resolutions: change LAC Appointee and appoint Kyra Sims to the Ann Arbor Transportation Commission. Mr. Allemang seconded. All voted in favor.

3) Policy Monitoring and Development

1. Board Education

1. Ridership and Coverage

Mr. Yang presented an overview of where we are, where we're heading in the service planning process.

Board members commented and Mr. Yang responded to questions. Mr. Carpenter concluded the presentation reporting on:

- Board of Directors via Policy
- Direction and Policy
- Owners Values & Linkage.

It was requested there be more detailed analysis to identify who existing riders are as well as who isn't using the bus.

2. Boards' Annual Plan of Work Item & Ends Policies

- #### 1. Ends Task Force: Revised Policies Discussion & Decision
- See separate report.

3. Policy Monitoring and Committee Reports

1. Governance Committee

1. Millage Campaign

Mr. Hewitt reported they continue to reach out for endorsements.

Encouraged the Board to assist.

2. Finance Committee

Mr. Allemang made a report on behalf to the Finance Committee: Millage, Q2 Financial Report, addressing operating cash in the Investment Policy.

3. Service Committee

Mr. Hewitt made a report on behalf of the Service Committee; particularly: Dr. Krieg's report on the Smart Growth America Conference he attended, Ridership and Coverage presentation, passage of local millages, AAATA Millage, Draft Ends Policies,

Monitoring Report 2.2 Treatment of Staff, Q2 Satisfaction and Service Report.

4. LAC, WATS, A2 Transportation Commission
 1. Local Advisory Council: Kathleen Mozak-Betts made a report on behalf of the Local Advisory Council (LAC); particularly: Transportation Study for UM Center for Ergonomics, Visions Fair, Ann Arbor Transportation Commission, DTE Broadway Park Project, Millage renewal, end to an Executive Committee member's term, June 12, 2018 meeting
 2. Washtenaw Area Transportation Study: Dr. Krieg reported there was no May meeting of the WATS Policy Committee. WATS made a call for safety-related funding applications due in mid-August.
 3. Ann Arbor Transportation Commission Meeting: Mr. Cooper reported on the May Ann Arbor Transportation Commission meeting; particularly: Fuller Sidewalk Extension, Pavement Asset Management, South State Street Corridor Plan.
5. Budget Amendment
 1. Mr. Carpenter introduced the Budget Amendment that was in Consent Item 2.1, reported on a recommended Budget Amendment to re-launch the Arbor Bike Program. Chairperson Gainsley added that the reason they are continuing the program is that it is grant funded so if it was discontinued we would probably have to pay back the grant. Chairperson Gainsley asked if anyone is interested in moving this forward. Mr. Allemang moved the following resolution forward with support from Dr. Krieg. On a voice vote, Chairperson Gainsley declared the motion carried.

Resolution 09/2018

AMENDMENT OF FY 2018 OPERATING BUDGET

WHEREAS, the Ann Arbor Area Transportation Authority (AAATA) Board of Directors (Board) is required by the Michigan Uniform Budgeting and Accounting Act of 1968 to adopt a balanced operating budget for each fiscal year, and

WHEREAS, an operating budget for fiscal year 2018 in the amount of \$44,036,569 was adopted by the Board in September 2017 (Resolution No. 21/2017), and

WHEREAS, the AAATA and its local partners desire to re-establish a BikeShare Program prior to the end of the 2018 fiscal year at a cost which is anticipated to be \$250,000 (annual), and

WHEREAS, local partners are contributing direct operating funding while the AAATA is overseeing administration and payments for the system, and

WHEREAS, amending the AAATA's 2018 Budget is the fastest way to coordinate receipt and distribution of partner funds, expedite the re-launch of the BikeShare program, and does not affect any other AAATA services or funds.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby approves an amendment to the AAATA FY2018 Operating Budget as its general appropriations act to increase total operating expenses to \$44,286,569.

4) Strategy and Operational Updates: CEO

1. CEO Report

1. Referred to written report

2. Policy Monitoring: 2.2 Treatment of Staff

1. Will have Staff Handbook done by this time next year. Current one is very out of date. Quarterly Service and Financial Reports will be presented, as required by the Board. They will be doing a Staff Engagement Survey.

3. Q2 Financial Report

1. CFO John Metzinger presented the Q2 Financial Report. Board members commented. Chairperson Gainsley asked if there were questions.

4. Q2 Service Report

1. Deputy CEO Operations, Bryan Smith presented the Q2 Service Report. Chairperson Gainsley asked if there were questions and recognized Mr. Cooper.

5) Emergent Business

None.

6) Closing Items

1. Topics for Next Meeting

2. Public Comment

1. Jim Mogensen commented on the policy Governance model, the Millage renewal, rezoning and the transit fare structure.

2. Michelle Barney commented on challenges with coordinating service between AAATA and UM bus service, 2020 Census, ridership and coverage, hours of the Ypsilanti Transit Center.

3. Closed Session

1. Closed Session under the Michigan Open Meetings Act, MCLA 15.268 (c), (d), (e) and (h).

2. A motion was made by Mr. Hewitt to Closed Session. Mr. Cooper seconded. Passed by a Roll Call vote.
3. Mr. Cooper moved to end the Closed Session with support from Mr. Hewitt. The motion carried, and the Closed Session adjourned at 9:45 p.m.
4. Board Assessment of Meeting
5. Adjourn
Dr. Krieg moved to adjourn the meeting with support from Mr. Hewitt. The motion carried, and the meeting adjourned at 9:46 p.m.

Submitted by Dr. Larry Krieg, Acting Secretary

AAATA Board of Directors

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