
Board Minutes – February 21, 2019

Recommended Action(s): Approve for Posting to Website

Information Type: Decision

Meeting Information: Ann Arbor District Library, February 21, 2018 at 6:30 p.m.

Board Members in Attendance: Eric Mahler, Kyra Sims, Prashanth Gururaja, Mike Allemang, Roger Hewitt, Jesse Miller, Kathleen Mozak-Betts, Larry Krieg, Eli Cooper, Sue Gott

Staff in Attendance: Matt Carpenter, John Metzinger, Bryan Smith, Tim Sanderson, Geri Barnstable

Chairman Eric Mahler noted that a Quorum was present and called the meeting to order at 6:28 p.m.

1) Opening Items

1. Approve Agenda

Mr. Hewitt moved to approve the agenda. Mr. Krieg seconded. All approved the agenda.

2. Public Comment

Mr. Jim Mogensen, from the public spoke about finding information about Greyhound Lines and who might be purchasing them.

3. General Announcements

None.

2) Consent Agenda

1. Mr. Hewitt made a motion for the minutes from the Board Meeting in January 2019 be moved to the record. Mr. Allemang seconded. The motion passed with abstentions from Mr. Cooper and Ms. Gott.

3) Policy Monitoring and Development

1. Audit Task Force

Mr. Cooper, a member of this Task Force, introduced Ms. Pamela Hill of the auditing firm Plante Moran who reviewed details and noted that we received a favorable report then read a letter to the Board with those details. She noted that procedures for FTA review would begin soon. The balance sheet was reviewed and with

our assets, we are in a very strong long-term position for future growth. Questions followed; in particular about cash flow.

2. Board's Annual Plan of Work

Chairman Mahler noted that the following are due: update The Ends, Retreat Planning, Ownership Task Force, Resource Allocation Task Force and that each is moving along. He noted they could do better monitoring their own policies for which Rose Mercier could provide new tools at the ½ day retreat. Mr. Carpenter noted that the CEO Evaluation is to begin after the Board receives the Ends Report, and will conclude before the Budget Process begins.

3. Policy Monitoring and Committee Reports

1. Governance Committee

Chairman Mahler reported that the Committee discussed the ½ Day Retreat to plan for the Full Day Retreat and that Rose Mercier would be a facilitator who could bring good tools. A pre-work document will be sent out after this meeting. Mr. Allemang noted that it would be a good meeting if thought was given ahead of time.

2. Finance Committee

Mr. Allemang reported that the Committee discussed most of what is on the agenda tonight; in particular Monitoring Report 2.5, Ownership Linkage and Q1 Financial Report.

3. Service Committee

Mr. Hewitt reported that there was a preliminary discussion of the Long-Range Business Plan for presentation tonight, and that public engagement would be key, along with the Board participating in public outreach. The Q1 Service Report was also reviewed.

4. Other Boards and Ownership Linkage

1. LAC, WATS, A2 Transportation Commission

Cheryl Weber reported that the primary mission of the Annual Plan about vehicles was discussed.
WATS

Mr. Krieg reported that the agenda was not completed but that transportation and funding are going fine.

A2 Transportation Commission

Mr. Cooper attended instead of Ms. Sims. He reported that there was a presentation of Quiet Zone Assessment, a presentation on roadway safety and that Micromobility will be researched by the Committee.

2. Task Force Reports

Mr. Allemang reported that all 4 members of the Ownership Linkage Task Force met last week and that the first outreach will be to the legal owners with a letter to the 3 town leaders.

Chairman Mahler reported that the Resource Allocation Task Force met last week and had a robust discussion of the goal of the Task Force. They will have a report for the Board within the next few months.

4) Strategy and Operational Updates: CEO

1. Service Planning Process Discussion

Mr. Carpenter reported that the Long-Range Plan is directed by Board Policies and that today they would be presenting the plan to make the plan. The Board must be comfortable with the process. The need for federal grants, year by year steps and feedback from the Board were presented as well as being transparent and financially sustainable. Mr. Sanderson added more details of the Planning Process noting that the goal is to

create a vision from the Ends Policies and Executive Limitations. Chairman Mahler noted the need for the Board to have a role in the monitoring process and risk management. Questions and discussion followed including more details on how the Board can get involved.

2. Monitoring Report 2.5: Financial Conditions and Activities

Mr. Metzinger reported that they presented to the Finance Committee and got input regarding policies and sub-policies. He provided detailed examples, including large capital projects, that the price of fuel is unknown ahead of time because it is purchased on the Spot Market, and the Reserve Policy. Mr. Metzinger asked the Board to accept the report and the vote was to accept the report with exceptions as noted.

3. Q1 Financial Report

Mr. Metzinger reviewed the Balance Sheet noting that there was a good reserve balance at the end of December. He listed investments which are limited by the Board and State Law and that he and Mr. Allemang are looking at a clearer report.

4. Q1 Service Report

Mr. Smith reported that schedule changes which were asked about a few meetings back are in the report. Mr. Allemang asked why Ridership is slightly down and Mr. Smith noted that it was perhaps because there had not been an increase in service. Questions followed including regarding congestion and rush hour usage.

5. CEO Report

Mr. Carpenter noted that the Governor's 1st Draft of her budget included road funding which is tied to transit and the MPTA is working on how this affects public transit.

5) Board Development

6) Emergent Business

7) Closing Items

1. Topics for next meeting: TOD Presentation, Planning Process Feedback

2. Public Comment

1. Mr. Jim Mogenson talked about long-term planning and the county's structural finances.

2. Ms. Michelle Barney from Ypsilanti came to praise the AAATA regarding the handling of the blizzard and the cold snap. She used ARide. She suggested publicizing public meetings a month ahead of time.

3. Board Assessment of Meeting

4. Adjournment at 9:08 p.m.

Respectfully submitted by,
Geri Barnstable

Approved April 18, 2019