Ann Arbor Area Transportation Authority Board of Directors
Meeting Minutes
Thursday, May 16, 2019
6:30 p.m.
Ann Arbor District Library, 343 South Fifth Avenue, Ann Arbor, Michigan

Present: Sue Gott, Roger Hewitt, Ryan Hunter, Jesse Miller, Kathleen Mozak-Betts, Kyra Sims (Acting Chair)

Chairwoman Kyra Sims called the meeting to order at 6:30 p.m.

1) Opening Items
   1. Approve Agenda
      Chairwoman Sims requested that the Board discuss the Plan of Work as part of the monitoring reports and combine the discussion on Ownership Linkage and the Finance Committee report, both to be given by Mr. Miller.

      Roger Hewitt moved to approve the agenda as amended with support from Sue Gott. Ms. Mozak-Betts noted that the report on LAC should be coming from Cheryl Weber. Mr. Hewitt moved to accept the agenda as modified with support from Ms. Gott.
      On a voice vote Chairwoman Sims declared the motion carried.
   2. Appoint Acting Secretary
      Chairwoman Sims appointed Jesse Miller Acting Secretary.
   3. Public Comment
      Leon Bryson commented on a recent experience he had where the bus he was riding broke down and he was asked to pay another fare when the new bus arrived. Mr. Bryson inquired about the policy.
      CEO Matt Carpenter made a commitment to follow-up with Mr. Bryson.
      Larry Krieg commented on the appointment of Ryan Hunter, the new representative to the AAATA Board from the Charter Township of Ypsilanti.
   4. General Announcements: Ryan Hunter Introduction
      Ms. Sims welcomed Mr. Hunter who shared details of his background.

2) Consent Agenda: Minutes
   Roger Hewitt moved approval of the Consent Item, seconded by Jesse Miller. On a voice vote, Chairwoman Sims declared the motion carried.

3) Board Education: New Mobility: Scott Shogan, Vice President of WSP
   Mr. Shogan made a presentation on The Age of Vehicle Automation: Opportunities for Transit Providers; highlights included:
Board members commented, and Mr. Shogan responded to questions on the following topics:

- Integrating different modes of transportation into one system with public transportation as the leading entity
- BRT as an option
- Driverless vehicles as a last mile alternative
- Theories about reducing congestion
- Safety
- The local transit agency as part of an overall ecosystem vs. traditional view of public transportation
- Pilot partnerships and integration with emerging transportation modes

4) Policy Monitoring and Development

1. Committee Reports
   1. Governance Committee
      a. Retreat Planning
         Chairwoman Sims made a report on behalf of the Governance Committee; particularly: monitoring reports 3.1, 3.6, and 3.7; Raymond Hess was appointed to the Board by Ann Arbor City Council and expected to attend the June 6 Board Retreat; Board Officer roles. Chairwoman Sims reviewed the June 6 Board Retreat agenda.

2. Finance Committee
   Mr. Miller made a report on behalf of the Finance Committee; particularly: a meeting between the Ownership Linkage Committee and officials from the City of Ypsilanti. The Committee received a presentation on the Fare Study Part II.

3. Service Committee
   Mr. Hewitt made a report on behalf of the Service Committee; particularly: receipt of a presentation on the Paratransit Study Part I, review of the Q2 Service Report and the Long-Range Planning Process. The Committee discussed
handling Means questions within the Policy Governance framework without 
subverting the process of policy governance.

2. Monitoring Reports: 3.1, 3.6, 3.7
The results of the monitoring reports were submitted to the Board the day prior 
to the Board meeting.

3. Other Board Reports & Ownership Linkages
   1. Local Advisory Council
      Mr. Carpenter reported that he asked LAC to reschedule their meeting so that 
      LAC meeting minutes can be completed to be included in the monthly Board 
      packet.

5) Strategy and Operational Updates: CEO
   1. Fare Study Part II
      CFO John Metzinger made a presentation on the Fare Study Part II. 
      Board members commented; Mr. Metzinger and Mr. Carpenter responded to 
      questions.

   2. Paratransit Study Part I
      Deputy CEO, Operations Bryan Smith made a presentation on Paratransit Study Part 
      I. 
      Board members commented; Mr. Smith and Mr. Carpenter responded to questions.

   3. Q2 Service Report
      Mr. Smith referred to the Q2 Service Report clarifying how road calls are reported.

   4. Q2 Finance Report (Deferred)
      CEO Matt Carpenter asked that the Q2 Finance Report be deferred to June.

   5. CEO Report
      Mr. Carpenter reported on the level of participation in the recent survey of staff; 
      nearly double from last year’s rate. Mr. Miller commended AAATA on their 
      participation in the Commuter Challenge.

6) Emergent Business
None.

7) Closed Session
Closed Session under the Michigan Open Meetings Act, MCLA 15.268, (d) re: Real Estate
A motion was made by Jesse Miller, support from Roger Hewitt to adjourn to Closed 
Session. The motion carried on a unanimous roll call vote. The Closed Session commenced 
at 8:35 p.m.
Roger Hewitt moved to adjourn the Closed Session with support from Sue Gott. The motion carried unanimously, and the Closed Session adjourned at 9:50 p.m.

8) Closing Items
   1. Topics for Next Meeting
      • Paratransit II
      • Retreat Debrief
      • Business Plan
   2. Public Comment
      None.
   3. Board Assessment of Meeting
      None.
   4. Adjournment
      A motion was made by Roger Hewitt, seconded by Jesse Miller, that the meeting adjourn. On a voice vote, Chairwoman Sims declared the motion carried. The meeting adjourned at 9:55 p.m.

Jesse Miller
Acting Secretary, AAATA Board of Directors