
Ann Arbor Area Transportation Authority Board of Directors
Meeting Minutes
Thursday, July 18, 2019
6:30 p.m.

Ann Arbor Area Transportation Authority, 2700 South Industrial Highway, Ann Arbor, Michigan

Present: Mike Allemang, Eric Mahler (Chair), Raymond Hess, Roger Hewitt, Ryan Hunter, Kathleen Mozak-Betts, Kyra Sims

Chairman Eric Mahler called the meeting to order at 6:35 p.m.

1) Opening Items

1. Approve Agenda

Chairman Mahler moved to approve the agenda with support from Kyra Sims. It was approved unanimously.

2. Public Comment

Jim Mogensen commented that Sue Melke's name was misspelled in the Board Meeting Minutes for June.

3. General Announcements:

CEO Matt Carpenter formally introduced the new Executive Administrative Assistant, Keith Book.

2) Consent Agenda:

1. Minutes

Chairman Mahler moved approval of the Consent Item, seconded by Kathleen Mozak-Betts. Chairman Mahler declared the motion carried with the correction of Sue Melke's name.

3) Policy Monitoring and Development

1. Committee Reports

1. Governance Committee

Chairman Mahler is working to find a date to review potential board members.

Chairman Mahler indicated that there may be a new selection process for new board members that would involve the

governance committee interviewing the candidates and then introducing them to the board before presenting recommendations to the Mayor.

Chairman Mahler will be putting the CEO evaluation on the calendar next month as well.

Rose Mercier's completed Board Retreat Report was reviewed, and a discussion ensued. Chairman Mahler moved to create an Ends Task Force. Mr. Hewitt and Mr. Allemang strongly suggest a third person is added to the task force. They will seek to get another volunteer. Executive Limitation Policies need adjustments, but finalizing ends is needed. Chairman Mahler will ask Ms. Mercier if she can do that.

2. Finance Committee

Mr. Allemang explained that the committee discussed the budget, the quarterly financial report and the balance sheet. The committee will review the investments on a quarterly basis but will submit it to the board on an annual basis. The committee also discussed the Audit Task Force and will review the two proposals that were received.

John Metzinger announced that the new Finance Manager, LaTasha Thompson has a start date of August 19th.

3. Service Committee

Mr. Hewitt commented that Ms. Mozak-Betts was unable to attend the meeting. He stated that the committee received an update on the budget and discussed the long-range plan and public meetings. He also mentioned, some fixed routes in Pittsfield Township may possibly be changed due to low ridership.

2. Monitoring Reports

None.

3. Other Board Reports & Ownership Linkage

1. LAC & Task Forces

None. LAC and the Task Forces do not meet in July.

4) Strategy and Operational Updates: CEO

1. Business Plan Update

CEO Matt Carpenter commented that the Business Plan should be ready in the next couple of weeks. He and Rosa-Maria Njuki are currently working on it and he doesn't anticipate any big changes from last year.

2. 2020 Budget Update
Mr. Metzinger gave a presentation and a discussion ensued.
3. Budget Forecast
Mr. Metzinger gave a presentation and a discussion ensued.
4. Resolution for FlexRide Contract
Mr. Sanderson asked the Board for approval of the FlexRide contract. Mr. Hewitt moved to approve the contract with support from Mr. Hunter. It was approved unanimously.
5. CEO Report
CEO Carpenter stated that he is still monitoring the State Budget and would like to see it go in a positive direction. He also stated that Regional Transit Authority COO, Matt Webb, is seeking public feedback and is looking at legislative changes which would include asking to tax the urban parts of the county instead of the entire county.

CEO Carpenter congratulated staff on submitting the second application early for the Ypsilanti Transit Center and the work involved. He gave a special congratulations to Bill DeGroot and Caitlin Conway.

- 5) Emergent Business
There was no Emergent Business.

- 6) Closing Items

1. Topics for Next Meeting
 - 2020 Budget
 - Q3 Reports
2. Public Comment
Jim Mogensen commented that the Fare Study presentations are on the website, but the Paratransit presentations are not. He also commented on the low-income people that use the bus and his concern for fare raises.
3. Board Assessment of Meeting
Chairman Mahler noted that a form will be sent out.
4. Adjournment
Chairman Mahler moved to adjourn the meeting with support from Mr. Hewitt. The motion carried and meeting adjourned at 8:10 p.m.

Kyra Sims
Secretary, AAATA Board of Directors

Approved August 15, 2019