

Local Advisory Committee

Meeting Agenda

March 9, 2021

Time:

Chair: Cheryl Weber

Location: Virtual

ADD Zoom Information

Agenda Item	Outcome	
1. OPENING ITEMS		
1.1 Approve Agenda	D	Chair
1.2 General Announcements and Introductions	O	Chair
1.3 Public Comment 5 min per speaker	O	15 minutes
2. CONSENT AGENDA		
2.1 Review and Approval of Minutes	D	Chair
3. OPERATIONAL UPDATES		
3.1 Board Report	I	Board Representative
3.2 ARide/ Paratransit Service Update	I	Staff
3.3 Fixed Route Service Update	I	Staff
3.4 August 2021 Service Update	I	Staff
4. ACTION ITEMS		
4.1 LAC Procedures	D	Chair (attachments)
a. Bylaw Review	D	Chair
b. Executive Terms	D	Chair
c. Meeting Frequency	D	Chair
d. Public Comment	D	Chair
5. PUBLIC COMMENTS		
5.1 Public Comment 5 minutes per speaker	O	15 minutes
5.2 Staff Statement	O	Staff
6. CLOSING ITEMS		
6.1 Topics for Future Agenda	O	Chair
6.2 Next Meeting Date	D	Chair
6.3 Adjourn	D	Chair

D = Decision, I = Information, O = Other

Local Advisory Committee

Meeting Agenda

February 9, 2021

Time: 1:30 to 3pm
Chair: Cheryl Weber
Location: Virtual

<https://theride-org.zoom.us/j/97616615636?pwd=M3I5WWYwckZuTzNUdEdzVVIvc1c5UT09>

Passcode: 324646

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Webinar ID: 976 1661 5636

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LAC Committee Member Attendees: Cheryl Weber (Chair), Debra Poster, Rebecca Burke, Clark Charnetski (Rep.A1B) Jody Slowins, Larry Keeler, Andrea Henry (CIL), Stephen McNutt,

LAC General Members in attendance: Don Stasie, Liz Aldridge

LAC Committee Members not in attendance: Janet Nutt (Co-Chair), Mary Wells

AAATA Board Liason: Kathleen Mozak

AAATA Staff: Bryan Smith, DCEO, Robert Williams, Michelle Willis, Tracy Byrd, Caitlin Conway, Brian Marshall, Latonya Hargrave, Kelly Reynolds

Guests: Julia Roberts (WAVE), Matt Montalvo (People's Express), Darlene Downard, LeAnne Bullington

Agenda Item

1. OPENING ITEMS

1.1 Approve Agenda

Chair Weber called the meeting to order at 1:39pm

Mr. Charnetski moved to accept the agenda with accommodation for Ms. Mozaks arrival. Ms Slowins seconded. The agenda was approved by voice vote.

1.2 General Announcements and Introductions

The Chair greeted all attendees and welcomed everyone after such a long pause in LAC activity due to the pandemic emergency.

Mr. Charnetski mentioned the Transportation Commission Meeting will be held virtually on February 17th at 7:00pm with the link on the Ann Arbor City website.

1.3 Public Comment 5 min per speaker

Mr. Stasie asked about the dates of upcoming meetings

2. CONSENT AGENDA

2.1 Review and Approval of Minutes

The Meeting Summary of the March 2020 was approved as presented.

3. OPERATIONAL UPDATES

3.1 Board Report

Kathleen Mozak provided a report about board activities and current contemplation of the role and relationship between the board and the LAC. The AAATA Board of Directors has a virtual retreat upcoming. Ms Mozak encouraged members of the LAC to please attend board meetings.

Chair Weber requested that Ms Mozak keep the LAC aware and forward a calendar of board considerations and decision making points that would help the LAC plan it's work.

3.2 ARide/ Paratransit Service Update

Michelle Willis reported on the status of current paratransit service. The contract to provide ARide service with RideCorps expired and the service has since been brought inhouse to AAATA. This allowed AAATA to improve the quality of service, preserve driver jobs during the pandemic, and wait for a better time to release an RFP and find a new contractor for the service. Ridership has remained relatively constant through the transition and for the last few months. AAATA has taken possession of five new Ford Transits that allow for two passengers per trip while maintaining social distancing. The agency is continuing safety, sanitation, and distancing procedures. AAATA has again released the RFP for outside contractor to provide A-Ride service.

Mr. Charnestski asked for an update on status of paratransit changes and updates about service since it has been such a long time since the last meeting. Ms. Willis explained the reduction of service during the early months of the pandemic and the process or gradually returning to service.

3.3 Fixed Route Service Update

Bryan Smith updated the group on changes in the fixed route service. Mr. Smith introduced Brian Marshall who is the new Manager of Bus Operations. Mr. Smith announced that a series of public meetings will be coming to gather public input on route changes that will be coming in August. The LAC will be made aware of the meetings and he encouraged participation.

Clark Charnetski asked to receive a list of staffing changes at TheRide.

3.4 Vehicle Accessibility Plan 2022

Caitlin Conway provided an update of the FY 2022 Vehicle Accessibility Plan Update. Members were asked to provide feedback and updates to the plan.

Julia Roberts, the executive director of TheWave provided the FY2022 Vehicle Accessibility Plan Update for the agency.

Matt Montalvo presented the VAPU for the PeoplesExpress.

4. ACTION ITEMS

4.1 LAC Procedures

a. Bylaw Review

The group discussed the changes to the bylaws. Mr. Charnecki suggested that proposed changes be highlighted and produced prior to the next meeting. There was discussion of the meeting schedule being removed from the bylaws and handled elsewhere. There was no formal action on the bylaws.

b. Executive Terms

Mr. Charnecki suggested that the CIL have a perpetual position on the membership. In discussion of Executive Terms, the group discussed freezing the terms for one year due to the lack of activity in the last year. The Board may need to approve the extension of terms. Follow up will be done to see if terms may be extended. The Board may need to approve the extension of terms. Follow up will be done to see if terms may be extended.

In the event extension of the terms does not require Board approval, Mr. Charnecki moved that terms that expired in 2020 be extended to expire in 2021. Larry seconded the motion. The motion was approved. Staff will investigate the extension of terms.

c. Meeting Frequency

There was discussion about the necessity of monthly meetings. There was discussion about the change from first to the second Tuesday of the month. No formal action was taken to change the meeting frequency.

d. Public Comment

The group discussed a three-minute time limit to individual comments. There was agreement to this limitation, but no formal action was taken.

4.2 ARide No-Show Policy

Michelle Willis explained the No-Show Policy and enforcement of that policy. She explained the procedure in monitoring and suspension of riding privileges. No formal action was taken on this policy.

5. PUBLIC COMMENTS

5.1 Public Comment 5 minutes per speaker

There were no public comments.

5.2 Staff Statement

There was no public comment that needed staff response.

6. CLOSING ITEMS

6.1 Topics for Future Agenda

The group will take up the Action Items not considered in this meeting in its next agenda.

6.2 Next Meeting Date

The next meeting date was set for March 9, 2021 and will be held virtually.

6.3 Adjourn

The Chair thanked the LAC and adjourned the meeting at 3:31pm

GUIDE TO PUBLIC PARTICIPATION AT AAATA LAC MEETINGS

Welcome to the AAATA's Local Advisory Council meeting. We hope the following information will help you understand the rules for public participation and comments during these meetings.

The LAC Executive Committee appreciates and encourages your participation and offers these rules of procedure and conduct to ensure that everyone has an equal opportunity to speak in a civil and respectful environment.

Speaking at LAC Meetings

All LAC meetings follow the order of business presented in the agenda. The agenda is available in AAATA's lobby the day of the scheduled meeting.

Participants may speak publicly during "Public Comment Time" as designated on the meeting agenda or during Public Hearings intended to focus on specific issues at hand. As a reminder, all participant comments should be framed to provide a point of view, gain valuable information, or express a concern.

Sign In Sheet

Participants wishing to address the LAC are encouraged to sign in before the start of Public Comment Time. A sign in sheet will be located at the entrance of the Board Room. Please print and sign your name to ensure correct spelling in the minutes. If you require assistance, please ask. Using the sign in sheet to establish priority, the LAC Chair will call upon you to speak.

Please wait to be called on and acknowledged by the LAC Chair before you speak. Direct your comments to the LAC Executive Committee members. Begin by stating your name. (You may also state your address for the record if desired.)

Public Participation

With regard to public participation, attendees are urged, but not required (unless specifically directed by the LAC Executive Committee) to present requests or complaints in writing to AAATA's Administration or the LAC before meetings, along with indications of desire to address the LAC.

1) Acceptable Conduct:

- a) Speakers shall not share, loan or borrow time.
- b) Comments from speakers must be civil and respectful. Comments on physical appearance or character not related to job performance will not be tolerated.
 - i) Infractions will result in the loss of remaining time, by order of the Chair, after one warning.
 - ii) Additional warnings or behaviors which seriously disrupt the flow of the meeting may be grounds for removal from that meeting including the loss of LAC Membership.
- c) Members of the audience are expected to respect the views of others and not interrupt or harass speakers. Persons not following this rule may be expelled from the meeting by order of the Chair after one warning.

2) Public Comment Time: Public Comment time shall be set prior to and after Business Items on the agenda.

- a) In order to designate priority in speaking, attendees shall sign up in person prior to the start of Public Comment Time.
- b) Each speaker may speak no more than three (3) minutes. Speaking times may be changed to accommodate the number of speakers in the allotted time frame.
- c) A maximum of 30 minutes total will be allowed for public comment time, no more than 15 minutes per public comment time period.
- d) Following signed-in speakers, others who wish to speak may be recognized by a show of hands.
- e) Comments made during Public Comment time prior to Business Items shall be directly related to the topics listed in Business Items on the agenda. Upon request, however, the Chair may elect to allow comments on any topic.
- f) Comments made during Public Comment time after New Business shall be of any concern to the speaker.

Direct your comments to the LAC Chair and Executive Committee. State your comments or concerns. It is generally not the practice of the LAC Executive Committee to respond directly to questions during Public Comment Time of the meeting. However, the LAC Executive Committee may call upon the AAATA Liaison and/or an A-Ride subcontracted provider to respond.

New Business

New Business is designated to discuss specific topics or presentations as noted on the agenda by LAC Executive Committee Members and or guest speakers. All speakers are expected to refrain from personal attacks on Council Members, AAATA staff or other members of the audience.

Communicating with LAC Executive Members

If you have a concern or issue that you would like to discuss for longer than three (3) minutes, you are encouraged to contact the LAC Executive Committee directly. You may contact the LAC Executive Committee Members in the following ways:

- **Mail (to):**
AAATA LAC
2700 S. Industrial Hwy.
Ann Arbor MI. 48104
- **E-mail (by way of AAATA's LAC Liaison at):**
LAC@theride.org