

# Local Advisory Committee

Draft Meeting Summary

July 11, 2023

**Time:** 1:30 to 3:00 pm

**Chair:** Cheryl Weber Chair, Andrea Henry Co-Chair

**Members:** Clark Charnetski  
Larry Keeler  
Jody Slowins

**AAATA Staff:** George Brooks, Deputy CEO, Operations  
Robert Williams, Manager of Mobility Services  
Yvette Washington, Manager, Bus Operations  
Leo Pittman, Assistant Manager, Bus Operations  
Latonya Hargrave, Customer Service Officer  
Kevin Zelazny, Executive Administrative Assistant

**Guests:**

Kathleen Mozak, Board Liaison and AAATA Board Chair  
Susan Harig, Safety Manager, MV  
Robert Pawlowski, RTA Citizens Advisory committee, Wayne County resident  
John Wallace, Mobility Manager, WAVE

Agenda Item
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<b>1. CALL TO ORDER AND OPENING ITEMS</b>
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<b>1.1 General Introductions and Announcements</b>
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Chairperson Henry called the meeting to order at 1:35 pm.CO-Chairperson Henry announced that the Disability Network of Monroe, Washtenaw, and Livingston County will have an ADA summer picnic open house on Wednesday July 26 from 3pm to 7pm at their Ann Arbor location.
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Mr. Charnetski informed the group that the City of Ann Arbor Transportation Commission will hold its monthly meeting on Wednesday July 19, 2023, at 7:00pm.
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<b>Review and Approval of July Agenda</b>
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Mr. Charnetski wanted to add a brief report about the SMART Advisory Council meeting to the agenda. Mr. Keeler motioned to approve the agenda as presented. Ms. Henry seconded. The July Agenda was approved as presented.
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<b>1.2 Review and Approval of June Meeting Minutes</b>
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The June minutes could not be approved due to not having a quorum at the meeting.
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<b>1.4 Public Comment</b>
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No public comment at this time.
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## **2. POLICY FEEDBACK TO BOARD**

### **2.1 Board Liaison Report**

Ms. Mozak reported that the Board met on June 22<sup>nd</sup>. The board established that the monitoring task force is up and running and continuing to do their work. The ownership linkage task force is planning to meet with the mayor of Ann Arbor this month, followed by meetings with other legal owners on dates to be determined. The board heard from Mr. Carpenter with regards to monitoring reports 2.7 asset protection, and 2.5 financial conditions. The board and the financial committee will continue to review these reports to ensure clarity. The board also reviewed governance processes 3.0 through 3.4. The next board meeting is Thursday July 20th.

### **3.1 Paratransit Service Update**

Mr. Williams reported 6783 A ride trips for the month of June. with an on-time performance of 98%. Mr. Williams announced that there would be equipment testing at the YTC the week of July 24<sup>th</sup> in preparation for the August 1<sup>st</sup> opening.

### **3.2 Fixed Route Update**

Mr. Pittman reported on the hiring of 10 MCOs in preparation of the FY 2024 service expansion. Mr. Pittman also mentioned the posting of a new bus operations supervisor. Mr. Charnetski inquired about possible route 22 detours due to construction.

### **3.3 Customer Service update**

Mrs. Hargrave mentioned 4 valid complaints for fixed route for the month of June. Mrs. Hargrave also mentioned that there were 2 valid complaints for A-ride for the month of June.

### **3.4 SMART Advisory Council Update**

Mr. Charnetski gave a brief update on the SMART advisory council meeting.

#### **4.1 Public Comment and Staff Response**

Mr. Pawlowski gave a brief report on the RTA citizens advisory committee. Mr. Pawlowski also mentioned the CAC's interest in sharing data and information with other agencies in the region. Mr. Pawlowski also invited more LAC members to the citizens advisory council meetings.

#### **4.2 Action Item Recap and Topics for Next Agenda**

Suggested items for the next agenda.

Approve June and July meeting minutes

#### **4.3 Adjourn**

Ms. Henry moved to adjourn the meeting. Ms. Slowins seconded. The meeting was adjourned at 2:09 pm.

Respectfully Submitted; AAATA Staff