

## Local Advisory Committee

Meeting Agenda  
October 10, 2023

**Time:** 1:30 to 3:00 pm

**Chair:** Cheryl Weber, First Chair  
Andrea Henry, Second Chair

**Location:** Virtual

To join from PC or mobile device click the following link: [LAC ZOOM Link](#)

**To join by phone dial:**

1 312 626 6799

1 929 205 6099

1 301 715 8592 1

346 248 7799 1

669 900 6833

1 253 215 8782

**Webinar ID:** 941 2045 1000

| Agenda Item  |                       |
|--|-----------------------|
| <b>1. CALL ORDER AND OPENING ITEMS</b>               |                       |
| 1.1 General Announcements and Introductions          |                       |
| 1.2 Review and Approval of Agenda                    | Chair                 |
| 1.3 Review and Approval of September Meeting Summary | Chair                 |
| 1.4 Public Comment                                   | 3 minutes per Speaker |
| <b>2. POLICY FEEDBACK TO BOARD</b>                   |                       |
| 2.1 Board Report                                     | Mozak                 |
| <b>3. OPERATIONAL FEEDBACK TO STAFF</b>              |                       |
| 3.1 Paratransit Update                               | Williams              |
| 3.2 Fixed Route update                               | Washington            |
| 3.3 Customer Service Update                          | Hargrave              |
| <b>4. CLOSING ITEMS</b>                              |                       |
| 4.1 Public Comment and Staff Response                | 3 minutes per speaker |
| 4.2 Action Item Recap and Topics for Next Agenda     | Chair                 |



# Local Advisory Committee

Draft Meeting Summary

September 12, 2023

**Time:** 1:30 to 3:00 pm

**Chair:** Cheryl Weber Chair, Andrea Henry Co-Chair

**Members:** Larry Keeler  
Jody Slowins  
Steve McNutt  
Clark Charnetski

**AAATA Staff:** Robert Williams, Manager of Mobility Services  
Latonya Hargrave, Customer Service Officer  
Kevin Zelazny, Executive Administrative Assistant

**Guests:**

Kathleen Mozak, Board Liaison and AAATA Board Chair  
Eddie Hemp, General Manager, MV

## Agenda Item

### 1. CALL TO ORDER AND OPENING ITEMS

#### 1.1 General Introductions and Announcements

Chairperson Weber called the meeting to order at 1:35 pm.

Chairperson Weber, and Mr. Keeler informed the group that they will be stepping down from the LAC after the October Meeting. Ms. Slowins informed the group that she would be stepping down from the LAC after this meeting. Mr. Williams announced that Tracy Byrd will be stepping down from her role as Mobility Services Coordinator. Mr. Charnetski mentioned the passing of LAC member Liz Aldridge. Mr. Keeler informed the group that the City of Ann Arbor Transportation Commission will hold its monthly meeting on Wednesday September 20, 2023, at 7:00pm.

#### Review and Approval of September Agenda

Mr. Charnetski moved to approve the agenda. Ms. Slowins seconded. The September Agenda was approved as presented.

#### 1.2 Review and Approval of June, July, and August Meeting Minutes

Mr. Charnetski moved to approve the June, July, and August minutes. Ms. Slowins seconded. June, July, and August minutes were approved as presented

#### 1.4 Public Comment

Ms. Slowins mentioned how much she appreciates the LAC.

### 2. POLICY FEEDBACK TO BOARD

## **2.1 Board Liaison Report**

Ms. Mozak reported that the Board met on August 17th. The task force on sustainability developed a new executive limitation called the sustainability policy, which was unanimously adopted at the meeting. The draft budget was presented by DCEO of Finance, Dina Reed. There was also a public hearing on the draft budget where feedback was given by the public. Ms. Mozak also mentioned that the board and AAATA staff addressed concerns from the public about rumors of a police substation at the new YTC once it has been renovated. Ms. Mozak wanted to make it clear that there are no current or future plans for a police substation at any AAATA Transit Centers. The board also received a Title VI update from the DCEO of Planning and Innovation, Forest Yang. The board will look to vote on the updated Title VI program in either September or October. The next board meeting will be held on September 21st at the Ann Arbor District Library.

## **3.1 Paratransit Service Update**

Mr. Williams reported 6972 A ride trips for the month of August, with an on-time performance of 99%. Mr. Williams also mentioned that AAATA will be looking to hire a new mobility services coordinator in the coming weeks.

## **3.2 Fixed Route Update**

Mr. Williams reported that 6 MCOs graduated training on September 8th. Mr. Williams also mentioned that MCO Ernest Burkeen had been promoted to Bus operations supervisor. Mr. Williams also mentioned that fixed route is looking to hire a new class in hopes of beginning training in October. Mr. Williams also mentioned that the start of the new bid brought about re-positioning of buses at the BTC. Supervisors and drivers are on site to help direct customers.

## **3.3 Customer Service update**

Mrs. Hargrave mentioned 7 valid complaints for the fixed route for the month of August and 5 compliments. Mrs. Hargrave also mentioned that there were 6 valid complaints for A-ride for the month of August and 6 compliments.

#### **4.1 Public Comment and Staff Response**

Ms. Mozak mentioned the possibility of using social media to recruit for the LAC.

#### **4.2 Action Item Recap and Topics for Next Agenda**

Suggested items for the next agenda.

Updates from planning and innovation before the end of 2023

#### **4.3 Adjourn**

Mr. Keeler moved to adjourn the meeting. Ms. Henry seconded. The meeting was adjourned at 2:29 pm.

Respectfully Submitted; AAATA Staff