Local Advisory Committee  
Meeting Agenda  
January 9, 2024

**Time:** 1:30 to 3:00 pm  
**Chair:** Andrea Henry, First Chair  
**Location:** Virtual

To join from PC or mobile device click the following link: LAC Monthly Meeting Link

To join by phone dial:  
1 312 626 6799  
1 929 205 6099  
1 301 715 8592  
346 248 7799  
669 900 6833  
1 253 215 8782  
**Webinar ID:** 941 2045 1000

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## 4. CLOSING ITEMS

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<td>4.1 Public Comment and Staff Response</td>
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<td>4.2 Action Item Recap and Topics for Next Agenda</td>
<td>Chair</td>
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<td>4.3 Adjourn</td>
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Local Advisory Committee
Draft Meeting Summary
January 9, 2024

Time: 1:30 to 3:00 pm

Chair: Andrea Henry Chair

Members: Rebecca Burke
Steve McNutt
Clark Charnetski

AAATA Staff: Robert Williams, Manager, Mobility Services.
George Brooks, Deputy CEO, Operations
Sarina Pankey, Mobility Services Coordinator
Latonya Hargrave, Customer Service Officer

Guests: Kathleen Mozak, Board Liaison and AAATA Board Chair
Eddie Hemp, General Manager, MV
Shovonne Chambers, Operations Manager, MV
Kathy Harper, Mobility Manager WAVE
Doug Anderson, Executive Director, Peoples Express
Olena Dordik, Transportation Coordinator, Jewish Family Services
Romona, Director of Northfield Human Services
Matthew Spoore

Agenda Item

1. CALL TO ORDER AND OPENING ITEMS

1.1 General Introductions and Announcements
Chairperson Henry called the meeting to order at 1:41 pm.
Mr. Charnetski informed the group of the passing of former LAC member Jodi Slowins.
Ms. Birke informed the group of the passing of Mr. McNutt’s wife, Candice McNutt.

Review and Approval of Agenda
Mr. Charnetski moved to move item 2.3 to the end of the meeting. Chairperson Henry
Moved to move items 2.2 and 2.3 to the February meeting. Mr. Williams asked if item 3.2
can be moved to the February meeting. Mr. Charnetski moved to approve, Ms. Burke
seconded approved, The January Agenda was approved with noted changes.

Review and Approval of November Meeting Minutes
Ms. Burke moved to approve the minutes; Mr. Charnetski seconded. November minutes
were approved.

1.4 Public Comment
No public comment at this time.

2. POLICY FEEDBACK TO BOARD
2.1 Board Liaison Report
Ms. Mozak reported that the Board met on December 20th. The board welcomed the newest board member appointee, Julie Grand. The board was also introduced to the new Manager of Public Affairs, Jeffery Pfeifer. The board also received reports on the ends monitoring report. The Board also discussed their annual plan of work, which houses educational items and topics that we want to discuss though the year, the plan of work was voted on and approved. The board also heard updates on the long-range plan for Forest Yang. The board also held further discussion on the Zero Emissions Bus (ZEB). The board hopes to vote on grant opportunities and manner of propulsion with ZEB in January. The board has been entertaining alternate meeting locations to better serve the broader community. Currently there are plans for the board to meet in Ypsilanti in the near future. The next board meeting will be held on January 25th at the Ann Arbor District Library.

2.2 LAC Membership Update
This was moved to the February meeting.

2.3 LAC Workplan Update
This was moved to the February meeting.

2.4 Vehicle Accessibility Plan Update WAVE
Kathy Harper of the WAVE gave an update of their Vehicle Accessibility Plan to the LAC

2.5 Vehicle Accessibility Plan Update Peoples Express
Doug Anderson of Peoples Express gave an update of their Vehicle Accessibility Plan to the LAC

2.6 Vehicle Accessibility Plan Update Jewish Family Services
Olena Dordik Of Jewish Family Services gave an update of their Vehicle Accessibility Plan to the LAC.

2.7 Vehicle Accessibility Plan Update AAATA
Robert Williams of AAATA gave an update of their Vehicle Accessibility Plan to the LAC.

3.1 Paratransit Service Update
Mr. Williams reported 6500 A ride trips for the month of December. with an on-time performance of 98%. Mr. Williams also introduced Sarina Pankey as the new Mobility Services Coordinator Mr. Williams also mentioned that AAATA was posting for a new Information Specialists/Call Taker. Mr. Williams also mentioned that Planning was holding internal drop-in sessions centers to discuss the upcoming YTC construction project.

3.2 Fixed Route Update
This was moved to the February meeting.

3.3 Customer Service update
Mr. Williams mentioned that there were 5 valid fixed route complaints for the month of December. And 5 compliments. Mrs. Hargrave also mentioned that there were 3 valid A-ride complaints. And 0 compliments.
4.1 Public Comment and Staff Response

There was no public comment at this time.

4.2 Action Item Recap and Topics for Next Agenda

Suggested items for the next agenda.
Items 2.2 and 2.3 on February Agenda
Long Range Plan update.

4.3 Adjourn

Mr. Charnetski moved to adjourn the meeting. Ms. Burke seconded. The meeting was adjourned at 2:28 pm.

Respectfully Submitted; AAATA Staff